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MINUTES OF DEPUTY DIRECTOR (SUPPORT)

STAFF MEETING

3 July 1957

Deputy Director (Support)
Assistant Deputy Director (Support)
General Counsel
Comptroller
Director of Communications
Director of Logistics
Director of Personnel
Director of Security
Director of Training
Chief, Audit Staff
Chief, Management Staff
Chief, Medical Staff
Special Support Assistant to the DD/S
Special Planning Assistant to the DD/S
Assistant for Administration, DD/I
Legislative Counsel

*DD/S Subject: Circulated - will be
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1. Forty-six questions relative to the organization and operations of CIA were delivered to the Agency by Congressman Shepherd at our recent Budget Hearing before the House Appropriations Committee. These questions have been passed out to the interested elements of the Agency for the preparation of replies. The Comptroller will be the focal point to collect the answers from the DD/S elements. The Director wants to give full and complete answers to each question so that the Committee will be fully informed on CIA. The Director will determine how these answers will be given to the Committee.

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2. Mr. [REDACTED] from the Office of Personnel gave a presentation on the mobilization arrangements with the Department of Defense and the several military services for assignment of personnel during wartime.

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3. Mr. [REDACTED] gave a current report on the status of proposed Regulations requiring resolution of differences by the DD/S components. On 3 June 1957 there were twenty-six outstanding proposed issuances. Since that date seven have been settled and three additional ones have been added, leaving a balance of twenty-two as of 3 July 1957. Of these twenty-two, twelve issuances are for the Office of Personnel, four for the Office of Logistics and six for the Comptroller for action.

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4. Mr. [REDACTED] gave an analysis of overtime paid with vouchered funds during the period October 1956 to date. There has been a steady increase in overtime for the Agency as a whole (except last pay period). The trend has come from a low of 23,000 hours per pay period to a high of 32,000 hours per pay period. The Office of Communications and the Comptroller have shown a decline during the period reported, but the overtime in the remainder of the DD/S components has been increasing.

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6. Dr. Tietjen called attention to the fact that in some instances individuals who have been advised that they were to go overseas have taken such action as selling vehicles, homes, and other personal actions only to learn later that they were medically disqualified for overseas duty. It is urged that before any commitment is made to an employee for an overseas assignment, that his medical qualification be determined.

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8. Mr. Saunders announced that the Budget for 1958 will be tighter and it is expected that the Bureau of the Budget will take a close look at our operations during the next fiscal year. The rate of obligations will have to take a more normal pattern and we must avoid the last minute rush during the last month of the fiscal year to obligate all remaining funds.

9. The meeting adjourned at 1150 hours.

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